



Neighbourhood Watch
Let's watch out for each other

Annual Report

2019/2020



From the Acting President and the CEO



What a year it has been for ALL Victorians! We have faced many challenges in our lives and have become, to various degrees, accustomed to a new “norm”.

Neighbourhood Watch Victoria has continued throughout, pivoting from what we had planned to do to what we have been able to do. We recognise that this will also be true for our Members and congratulate those NHW groups who have embraced the use of Zoom to continue to meet – in particular with our partners at Victoria Police – and those that were able to take the opportunity to actively assist their neighbours, in particular those in isolation.

Our NHW social media pages have been an important connection with the community continuing to provide community safety messaging and COVID19 advice. We have over 130,000 followers across all of our Facebook Pages and have recently launched on Instagram. Webinars have enabled us to continue to reach out to the community with crime prevention information and in particular to provide information that responds to the community’s current needs.

NHW has continued to grow with new groups launched in metropolitan Melbourne. We welcome Ormond/McKinnon, Kingston South, Caulfield South, Chadstone and Edithvale, along with newly-established Facebook groups in Melton, Hurstbridge, Boronia, Eltham and Elements Estate at Truganina.

Our State Office team has been hard at work, taking the opportunity to work on administration, marketing and planning for 2021. The new member data base has been a big part of the work undertaken.

Natalie Hutchins @NatHutchins · Sep 2
I use to be a member of my local Neighbourhood Watch, I know partnering with @nhwvic is a great way for the Victorian Government to improve community safety.

Their CEO, @BambiGordon61 and I had a good catch up today on how we can continue working together



Achievements:

From a broad pool of possible providers, we selected and contracted our **new online membership platform**. The platform aims to assist us keep an up to date members list, make it easier for our Groups to access and maintain their lists 24/7 and comes with more functionality by way of communication, event rostering, distributing of content and training material, to enhance our service to members.

We have been able to maintain our agreement with our property developers, for our **Building Community Together** program, providing articles and webinars for the developers to share with residents. Two of our developers have placed the agreement on hold as we – and they – are not able to meet with residents. A further developer has joined the program and brought Neighbourhood Watch to 3 new estates.

Our Partnership with RACV commenced on February 1 and will continue into 2021. RACV have been very supportive in the development and promotion of our **How Safe Is My Place quiz**.

We were also proud that our ‘sister’ Neighbourhood Watch office in the Northern Territory have taken on the How Safe Is My Place quiz and with a few tweaks to make it local to the NT are using it, as we are in Victoria, to help educate the community and generate leads of those people interested in crime prevention.

Sharing this project is part of our commitment to working with the other **NHW organisations in Australia**, to in turn share challenges, offer support and maximise the resources of each.

It was just one year ago when we spent ten days promoting Neighbourhood Watch to the people of Victoria with our **interactive display/mini house** at the Royal Melbourne Show. This would not have been possible without the support of our NHW volunteers who were wonderful ambassadors for the How Safe Is My Place NHW initiative. Thank you all. If only we could do it all again this year.

Within our Members’ Services area we have launched **The Content Hub** that comprises articles, posts, images and presentations available for all of our Groups to use and repurpose.

With the lifting of restrictions, we will be able to undertake the implementation of the **Vertical Neighbourhoods Pilot Program**. The aim is to identify the strategy and tactics that stakeholders in this space (VicPol, Owners Corporations, Councils, Developers) should undertake to ensure that communities can form in high rise/vertical neighbourhoods – to prevent crime and create community connections. This was one of the programs that were suspended when the pandemic hit.

The other was our How Safe Is My Place project for Echuca. We are also ready to launch our **“How Safe Is My Place” real-world residential safety audits with our Echuca West Group** in association with Victoria Police when it had to be put on the indefinite back burner awaiting the lifting of restrictions. We believe that such a program has potential to be extended across many of our groups where we can directly assist those people who have been a victim of crime. Not only can it improve people’s peace of mind by enhancing both their security and their sense of safety, it can be a valuable fundraising initiative for our Groups.

Our objective is to continue to build the reach, awareness and impact of Neighbourhood Watch in Victoria; to be the leading organisation for the prevention of crime



NHW Latrobe City working with our colleagues at Victoria Police



through providing education and motivation for positive behavioural change.

We were thrilled that the new Chief Commissioner of Victoria Police, Shane Patton, confirmed that he would be Patron of Neighbourhood Watch Victoria within days of being appointed.

And shortly we will be moving into the new Victoria Police Headquarters, at 31 Spencer St, Melbourne. We look forward to welcoming you to this outstanding new facility.

Technology, the growth of residential areas in both metropolitan and regional Victoria, and the increase in migration all deliver us outstanding and ongoing opportunities for our resurgence.

Thank you to all our Neighbourhood Watch members, our State Office Team and Board members for a productive year in 2019/20 and the contribution you make to the safety of Victorians.

Rhonda L. Rotherham

Rhonda Rotherham
Acting President

Bambi Gordon

Bambi Gordon
CEO

Financial Statements

For year ended 30 June 2020

Neighbourhood Watch Victoria Inc. Reg. No. A0018739r

Statement Unaudited By Committee

In the opinion of the Committee:

- The accompanying Statement of Income and Expenditure is drawn up so as to give a true and fair view of the profit (or loss) of the Association for the year ended 30 June 2020.
- The accompanying Balance Sheet is drawn up so as to give a true and fair view of the state of affairs of the Association as at 30 June 2020.
- At the date of this Statement there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

Signed in accordance with the resolution of the Committee:

At Melbourne
Date 22nd October 2020

Rhonda L. Rotherham *D R Viney*

Honorary President
Rhonda Rotherham

Honorary Treasurer
David Viney

Schedule 1

Regulation 15

Form 1

Associations Incorporations Reform Act 2012

Sections 94(2)(b), 97(2)(b) and 100(2)(b)

Annual statements give true and fair view of financial performance and position of incorporated association

We, Rhonda Rotherham and David Viney, being members of the Committee of Neighbourhood Watch Victoria Inc, certify that:

The statements attached to this certificate give a true and fair view of the financial performance and position of the Neighbourhood Watch Victoria Inc during and at the end of the financial year of the association ended on 30 June 2020.

Signed:

Signed:

Rhonda L. Rotherham *D R Viney*

Rhonda Rotherham
Dated: 22nd October 2020

David Viney
Dated: 22nd October 2020



Submission of financial statements to Annual General Meeting

Associations Incorporations Reform Act 2012

Sections 94(2)(b), 97(2)(b) and 100(2)(b)

I, Geoff Kloot, being a member of the Committee of Neighbourhood Watch Victoria Inc, certify that:

I attended the annual general meeting of Neighbourhood Watch Victoria Inc. on 22nd October 2020 and the financial statements of the association for the financial year ended on 30 June 2020 were submitted to the members of the association at that annual general meeting.

Signed:

Geoff Kloot
Dated: 22nd October 2020



Statement of comprehensive income

For year ended 30 June 2020

	2020 \$	2019 \$
Income		
Funding DOJ	(356,718)	(369,850)
Federal Government cash flow support	(31,128)	(0)
Sponsorship	(6,250)	(47,667)
Property Developers	(40,608)	(0)
RACV Project	(41,667)	(0)
Projects – Hume Safe Plate	0	(35,799)
Interest	(740)	(1,238)
Commission from NHW Shop sales	0	(0)
Profit on the sale of Fixed Assets	0	(0)
Sundry Income	(2,427)	(3,935)
	(479,538)	(458,489)
Expenditure		
Employee Expenses	353,369	289,213
Annual Leave	23,208	8,640
Insurance	13,340	10,854
Consulting	12,373	2,300
Depreciation	3,016	741
AGM	4,158	3,109
Database and IT	9,642	0
Training & Development	4,763	1,953
Communications	3,823	1,891
Financial Audit	909	909
Hume Safe Plate	0	10,157
Website Development	8,925	3,590
Marketing	16,434	7,118
Printing and stationary	7,202	6,021
Other Expenses	6,001	8,430
Total Costs	467,163	354,926
Surplus (Deficit) for the year	12,375	103,563
Comprehensive Result	12,375	103,563
Surplus (Deficit) Carried forward	12,375	103,563

Statement of financial position

For year ended 30 June 2020

	Note	2020 \$	2019 \$
Financial Assets			
Cash		274,749	266,667
Deposit		50,000	50,000
Receivables		37,722	12,330
Prepayments	4	0	0
Total Financial Assets		362,470	328,997
Non Financial Assets			
Property Plant and Equipment	5	10,745	3,998
Total Assets		332,995	332,995
Liabilities			
Payables	6	39,062	56,022
Provisions	7	200,478	155,674
		239,540	211,696
Net Assets		133,675	121,300
Equity			
Balance at beginning of year		121,300	17,737
Accumulated (deficit)		12,375	103,563
Net Worth		133,675	121,300

Statement of changes in equity

For year ended 30 June 2020

	Accumulated Surplus \$
Balance 1 July 2015	173,627
Deficit for year	(52,125)
Balance 1 July 2016	121,502
Deficit for year	(20,620)
Balance 1 July 2017	100,882
Deficit for year	(83,145)
Balance 1 July 2018	17,737
Surplus for year	103,563
Balance 1 July 2019	121,300
Surplus for year	12,375
Balance 1 July 2020	133,675

Cash flow information

For year ended 30 June 2020

	2020 \$	2019 \$
Cash Flow from Operating Activities		
Grant- Department of Justice	338,000	450,000
Receipts from Donations and Sponsorships	138,315	75,071
Federal Government cash flow support	10,456	
Interest Received	740	1,238
Grants received and paid for members		
Payments to suppliers and employees	(457,897)	(321,309)
Asset purchases	(9,762)	(4,739)
Monies for closed LGA's and Future Projects	(11,770)	(49,520)
Net Cash provided by (used in) Operating Activities	8,082	150,741
Cash Flows from Investing Activities	0	0
Cash Flows from Financial Activities	0	0
Net increase (decrease) in cash held	8,082	150,741
Cash and Term Deposits as at 1 July 2019	316,667	165,926
Cash and Term Deposits as at 30 June 2020	324,749	316,667

Notes to the financial statements

For the period ended 30 June 2020

Note 1. Summary of significant accounting policies

The annual financial statements represent the audited general-purpose financial statements for the NHW Vic for the period ended 30 June 2020.

The purpose of the report is to provide users with information about NHW Vic stewardship of resources entrusted to it.

Comparative figures are reported for a 12-month period.

(A) Statement of Compliance

The general-purpose financial statements have been prepared in accordance with the Associations Incorporations Reform Act 2012 and applicable Australian Account Standards (AAS), which include Interpretations, issued by the Australian Accounting Standards Board (AASB).

Where appropriate, those AAS paragraphs applicable to not-for-profit entities have been applied.

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the

concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported.

(B) Basis of accounting preparation and measurement

The accrual basis of accounting has been applied in the preparation of these financial statements whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on professional judgements derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The financial statements are presented in Australian dollars and prepared in accordance with the historical cost convention. Prior years' comparatives have been restated, where necessary.

(C) Reporting entity

The financial statements cover NHW Vic as in individual reporting entity.

The principal address is:
NHW Victoria Inc.
Victoria Police Complex
637 Flinders Street
Docklands VIC 3008

Objectives and funding

NHW Vic is funded by accrual-based appropriations from Department of Justice and Regulation "The Department". In 2016 the appropriation was \$150K for 31 months until 31st July 2020. In April 2019 the Department increased the amount of funding by \$203,000 to a total of \$353,000 until 31st July 2019

On 22nd of August 2020 The Department approved additional funding of \$1,430,000 (inc GST) for the period 1st September 2020 to 7th June 2022.

(D) Scope and presentation of financial statements

Comprehensive operating statement

Income and expenses in the comprehensive operating statement are classified as 'transactions' as there are no 'other economic flows'. This classification is consistent with the whole government-reporting format and is allowed under AASB 101 Presentation of financial statements.

'Transactions' and 'other economic flows' are defined by the Australian system of government finance statistics: concepts, sources and methods 2005 and Amendments to Australian system of government finance statistics, 2005 (ABS catalogue No. 5514.0) (the GFS manual).

'Transactions' are those economic flows considered to arise as a result of policy decisions, usually interactions between two entities by mutual agreement. Transactions also include flows within an entity, such as depreciation where the owner is simultaneously acting as the owner of the depreciating asset and as the consumer of the service provided by the asset. Taxation is regarded as mutually agreed interactions between the Government and taxpayers. Transactions can be in kind (for example assets provided/given free of charge or for nominal consideration) or where the final consideration is cash.

'Other economic flows' are changes arising from market re-measurements including:

- Gains and losses from disposals of non-financial physical assets
- Net gain or loss from the revaluation of long service leave.

The net result is equivalent to profit or loss derived in accordance with AASs.

Statement of Financial Position

Assets and liabilities are presented in liquidity order with assets aggregated into financial assets and non-financial assets.

Current and non-current assets and liabilities (non-current being those assets or liabilities expected to be recovered or settled more than 12 months) are disclosed in the notes, where relevant.

Cash flow statement

Cash flows are classified according to whether or not they arise from operating, investing or financing activities. This classification is consistent with the requirements under AASB 107 Statement of cash flows.

Statement of changes in equity

The statement of changes in equity presents reconciliations of each non-owner and owner changes in equity from opening balance at the beginning of the reporting period to the closing balance at the end of the reporting period. It also shows separately, changes due to amounts recognised in the 'comprehensive result' and amounts recognised in 'other economic flows – other movements in equity' related to 'transactions with owner in its capacity as owner'.

(E) Income from transactions

Income is recognised to the extent that it is probable that the economic benefits will flow into NHW Vic and the income can be reliably measured at fair value.

Income from grants is recognised when NHW Vic obtains control over the contribution and is amortised over the remaining period of the grant.

(F) Expenses from transactions

Expenses from transactions are recognised as they are incurred and reported in the financial period/year to which they relate.

Employee expenses

These expenses include all costs related to employment including wages and salaries; fringe benefits tax and leave entitlements.

Superannuation

The amount recognised in the comprehensive operating statement is the employer contributions for superannuation plans that are paid or payable during the reporting period.

Interest expense

Interest expense is recognised in the period in which it is incurred.

Other operating expenses

Other operating expenses generally relate to training courses, maintenance costs, and the day-to-day running costs, incurred in the normal operations of NHW Vic. These items are recognised as an expense in the reporting period in which they are incurred.

(G) Financial Assets

Cash

Cash comprises cash on hand and cash in bank accounts.

For cash flow statement presentation purposes, cash includes cash floats included as assets on the balance sheet.

Receivables

Receivables consist of contractual receivables, which include mainly debtors in relation to the reimbursement of costs.

Impairment of financial assets

At the end of each reporting period, NHW Vic assesses whether there is objective evidence that a financial asset or group of financial assets is impaired.

Receivables are assessed for bad and doubtful debts on a regular basis using professional judgment in accordance with AASB136 Impairment of Assets. At 30 June, the committee considered that no provision for the impairment of assets was necessary.

Property, plant and equipment

All non-financial physical assets are measured initially at cost and depreciation over the estimated useful life.

(H) Liabilities

Payables

Payables consist of:

- Contractual payables, such as accounts payable. Accounts payable represent liabilities for goods and services provided to NHW Vic prior to the end of the reporting period that are unpaid, and arise when NHW Vic becomes obliged to make future payments in respect of the purchase of those goods and services. The amounts are unsecured and usually paid within 30 days of recognition.
- Statutory payables, such as tax payables.

Provisions

Provisions are recognised when NHW Vic has a present obligation, the future sacrifice of economic benefits is probable and the amount of the provision can be measured reliably.

The amount recognised as a liability is the best estimate of the consideration required to settle the present obligation at the reporting date, taking into account the risks and uncertainties surrounding the obligation. Where a provision is measured using the cash flows estimated to settle the present obligation, its carrying amount is the present value of those cash flows, using discount rate that reflects the time value of money and risks specific to the provision.

Employee benefits

Provision is made for benefits accruing to employees in respect of wages, salaries and annual leave for services rendered to the reporting date.

(i) Wages, salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulating sick leave are recognised in the provision of employee benefits, classified as current liabilities. Those liabilities, which are expected to be settled within 12 months of the reporting period, are measured at their nominal values. Those liabilities that are not expected to be settled within 12 months are also recognised in the provision for employee benefits as current liabilities, but are measured at present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

(ii) Long service leave

No provision for long service leave has been provided as employees have been employed for a period of less than one year and are employed on a fixed term contract.

(iii) Termination benefits

Termination benefits are payable when employment is terminated before the normal retirement date or when an employee accepts voluntary redundancy in exchange for these

benefits. NHW Vic recognizes termination benefits when it is demonstrably committed to either terminating the employment of current employees according to a detailed formal plan without possibility of withdrawal or providing termination benefits as a result of an offer made to encourage voluntary redundancy. At 30 June 2020 no provision has been made for any foreseeable termination benefits.

Employee benefits on-costs

Employee benefits on-costs such as payroll tax and workers compensation are recognised separately from provision of employee benefits.

(I) Commitments

Commitments for future expenditure include operating and capital commitments arising from contracts. These commitments are disclosed by way of a note.

(J) Contingent assets and contingent liabilities

Contingent assets and contingent liabilities are not recognised in the balance sheet, but are disclosed by way of a note.

(K) Responsible persons

For the purposes of reporting responsible person's remuneration, NHW Vic has complied with the requirements of FRD21B Responsible personal and executive officers disclosures in the financial statements. AASB 124 Related Party Disclosures requires not-for-profit public sector entities from 1st July 2019 to disclose of key management personnel compensation as follows

	2020 \$	2019 \$
Short Term Employee Benefits	\$145,434	\$139,982

The Victorian Government, has significant influence over NHW Vic as 74% of the funding for NHW is provided by the Department of Justice and Regulation "The Department". Thus NHW (VIC) is exempt from the disclosure requirements of AASB 124 per paragraph 25, in relation to related party transactions and outstanding balances with the Victorian Government. The total funding received during 2019/20 from the Department was \$371,800 (inc GST). There were no other significant transactions with the Department during the financial year.

(L) Accounting for goods and services tax (GST)

Income, expenses and assets are recognised net of the amount of associated GST, except where GST incurred is not recoverable from the taxation authority. In this case, it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other payables in the balance sheet.

Note 2 Capital Commitments - Nil

Note 3 Contingent Liabilities - Nil

Note 4 Prepayments

	2020	2019
Insurance Premiums paid in advance	0	0
Prepayments	0	0

Note 5 Property, Plant and Equipment

	2020	2019
Computer Equipment	6,697	4,099
Less Accumulated depreciation	(2,159)	(674)
	4,538	3,335
Office Equipment	7,805	730
Less Accumulated depreciation	(1,598)	(67)
	6,207	663
	10,745	3,998

Note 6 Payables

	2020	2019
Tax Payable (Recoverable)	24,969	36,450
Accruals	14,093	19,572
	39,062	56,022

Note 7 Provisions

	2020	2019
Unexpired Funding	132,864	93,248
Provision for Annual Leave	42,158	18,950
Monies held for closed LGAs	12,280	7,103
Grant held in future projects	13,176	36,373
	200,478	155,674





Neighbourhood Watch
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